

**CHARTER TOWNSHIP OF YORK  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION #2008-11  
(AMENDING RESOLUTION #2008-04)**

**A RESOLUTION AMENDING BUDGETS FOR FISCAL YEAR 2008/2009**

Minutes of a Regular Meeting of the Board of Trustees of the Charter Township of York, Washtenaw County, Michigan, held at the York Township Hall, 11560 Stony Creek Rd., Milan, on August 12, 2008, at 7:30 p.m.

Members Present: Jane Kartje, John Bulmer, Helen Neill, Wayne Meier, Mike Kipley, Sally Donahue, Joe Zurawski

Members Absent: None

The following preamble and resolution were offered by Helen Neill and seconded by Wayne Meier.

**WHEREAS,** a budget was adopted by the Charter Township of York Board of Trustees to govern the expenditure of anticipated receipts within the Charter Township of York on March 11, 2008, for the fiscal year 2008/2009; and

**WHEREAS,** this budget was adopted under the General Appropriations Act, Charter Township of York Resolution #2008-04, as amended; and

**WHEREAS,** a regular review of the budget was needed having just completed the first quarter of fiscal year 2008/2009; and

**WHEREAS,** as a result of unanticipated changes in revenues and expenditures, it is necessary to modify the aforesaid budget.

**NOW, THEREFORE, BE IT RESOLVED** that the aforesaid budget be hereby modified for the following cost centers and funds as follows and attached as Exhibit A (figures changed shown in bold print):

	<b>2008/2009 FY ADOPTED BUDGET</b>	<b>2008/2009 FY AMENDED BUDGET</b>	<b>\$ CHANGE</b>
<b>General Fund - 101</b>			
<u>Revenue</u>			
101-000-403.000 Property Tax	\$ 331,257.76	\$ 320,000.00	-\$11,257.76
Recognize: Total Revenue	1,043,982.76	1,032,725.00	- 11,257.76
<b>Public Safety Fund – 205</b>			
<u>Revenue</u>			
205-000-403.000 Property Tax	\$ 360,000.00	\$ 550,000.00	+\$190,000.00
Recognize: Total Revenue	381,200.00	571,200.00	+ 190,000.00
Recognize: Total Rev./Transfer	\$ 737,141.00	\$ 927,141.00	
<u>Expenditures</u>			
Milan Area Fire Dept-Dept 336	\$ 60,000.00	95,240.00	+ 35,240.00
Recognize: Total Expenditures	113,810.00	149,050.00	+ 35,240.00
Recognize: Total Expenditures	\$ 737,141.00	\$ 772,381.00	+ 35,240.00
Increase			

**ROLL CALL VOTE:**

AYE: Meier, Neill, Zurawski, Bulmer, Donahue  
NAY: Kipley, Kartje  
ABSENT: None

**RESOLUTION DECLARED ADOPTED**

\_\_\_\_\_  
Helen Neill, Clerk, Charter Township of York

**CHARTER TOWNSHIP OF YORK  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION #2008-04**

A RESOLUTION TO ESTABLISH A GENERAL APPROPRIATIONS ACT FOR THE CHARTER TOWNSHIP OF YORK FOR FISCAL YEAR 2008/2009; TO DEFINE THE POWERS AND DUTIES OF THE CHARTER TOWNSHIP OF YORK OFFICERS IN RELATION TO THE ADMINISTRATION OF THE BUDGET; TO PROVIDE REMEDIES FOR REFUSAL OR NEGLECT TO COMPLY WITH THE REQUIREMENTS OF THIS RESOLUTION.

Minutes of a Regular meeting of the Charter Township of York Board of Trustees, Washtenaw County, Michigan held at the York Township Hall in said Township, on the 11<sup>th</sup> day of March 2008, at 7:30 p.m.

Present: Sally Donahue, Joe Zurawski, Helen Neill, Wayne Meier, John Bulmer, Jane Kartje  
Absent: Mike Kipley

The Board of Trustees of the Charter Township of York resolves:

Section 1:        Title.

This resolution shall be known as the Charter Township of York General Appropriations Act.

Section 2:        Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3:        Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4:        Public Hearings on the Budget

Pursuant to MCLA 42.26, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 28 & March 6, 2008 and a public hearing on the proposed budget was held on March 11, 2008.

Section 5:        Estimated Revenues

Estimated township general fund revenues for fiscal year 2008/2009, including an allocated millage of one mill and various miscellaneous general fund revenues shall total \$1,043,982.76 with estimated revenues for the various other funds listed on page 3. ***Amended to \$1,032,725.00 on 8/12/08***

Section 6:        Millage Levy

The Charter Township of York Township Board shall cause to be levied and collected, the general property tax on all real and personal property within the township upon the current tax roll an amount equal to one mill as set forth by state law.

Section 7:        Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2008/2009 for the various township activities (cost centers) are listed on page 3 as well as estimated expenditures for the various other funds.

Section 8:        Adoption of Budget by Reference

The budget of the Charter Township of York is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

Section 9: Adoption of Budget by Activity

The Board of Trustees of the Charter Township of York adopts the 2008/2009 fiscal year general fund budget by activity, Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each activity, and may make transfers among the various line items contained in the activity appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. Expenditures must follow the policies set forth in the Administrative Policies and Procedures Manual and the guidelines set forth by the Chief Administrative Officer. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

Section 11: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- a) a summary statement of the actual financial condition of the general fund at the end of the previous quarter.
- b) a summary statement showing the receipts and expenditures and encumbrances for the previous quarter and for the current fiscal year to the end of the previous quarter.

Section 12: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer of the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) to disciplinary action as outlined in P.A.621 (1978) and the Charter Township of York personnel manual.

Section 15: Board Adoption

Motion made by Helen Neill, Seconded by Jane Kartje to adopt the foregoing resolution. A roll call vote found the following: Aye: Neill, Meier, Bulmer, Kartje, Donahue, Zurawski; Nay: None; Absent: Mike Kipley. Motion carried 7-0-0. The Supervisor declared the motion carried and the resolution adopted.

\_\_\_\_\_  
Helen Neill, Clerk  
Charter Township of York

\_\_\_\_\_  
Date

**CHARTER TOWNSHIP OF YORK**  
**GENERAL APPROPRIATIONS ACT, 2008/2009 Fiscal Year**  
**RESOLUTION #2008-04, AS AMENDED BY RESOLUTION #2008-11**  
**ESTIMATED GENERAL FUND (101) EXPENDITURES as per Section 7**

101	Legislative	\$ 107,350.00
171	Supervisor	42,000.00
191	Elections	24,100.00
209	Assessor	65,400.00
215	Clerk	71,300.00
247	Board of Review	2,975.00
253	Treasurer	58,800.00
265	Township Hall (Bldg. & Grnds.)	45,000.00
276	Cemetery/Grounds	7,800.00
370	Developmental Services	24,000.00
374	Zoning Department	87,400.00
400	Planning Commission	40,750.00
410	Zoning Board of Appeals	3,250.00
445	Drains	10,000.00
449	Roads	35,000.00
751	Parks	15,125.00
752	Parks Grant	0.00
790	Milan Library	2,000.00
803	Historical Committee	150.00
865	Insurance	40,000.00
<b>Total, General Fund Expenditures</b>		<b>\$ 682,400.00</b>
Transfer to Public Safety Fund - 205		<b>\$ 355,941.00</b>
<b>Total of Expenditures &amp; Transfers Out</b>		<b>\$1,038,341.00</b>

**AS PER SECTIONS 5 & 7:**

**PUBLIC SAFETY FUND - 205**

Estimated Revenues: ~~\$381,200.00~~ \$571,200.00 Expenditures: ~~\$737,141.00~~ \$772,381.00  
 Transfer from Gen. Fund: \$355,941.00  
**Total of Revenues & Transfers In: ~~\$737,141.00~~ \$927,141.00**

LIQUOR LAW FUND – 212

Estimated Revenues: \$1,021.00 Estimated Expenditures: \$1,020.00

ENVIRONMENTAL PROTECTION FUND – 225

Estimated Revenues: \$1,000.00 Estimated Expenditures: \$7,400.00

BUILDING DEPARTMENT FUND - 249

Estimated Revenues: \$106,750.00 Estimated Expenditures: \$156,650.00  
 (+ Deferred Revenue transferred in, as needed, Toyota project inspections crossing fiscal years)

BUDGET STABILIZATION FUND – 257

Estimated Revenues: \$2,500.00 Estimated Expenditures: \$0.00

MOOREVILLE SEWER FUND – 590

Estimated Revenues: \$22,700.00 Estimated Expenditures: \$22,700.00

WATER & SEWER FUND-YCUA DIVISION – 592

Estimated Revenues: \$235,000.00 Estimated Expenditures: \$235,006.00

CEMETERY FUND – 711

Estimated Revenues: \$0.00 Estimated Expenditures: \$0.00