

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
TUESDAY, JULY 8, 2008**

Supervisor Zurawski called a Regular meeting of the Charter Township of York Board of Trustees to order at 7:30 p.m. on July 8, 2008 at the York Township Hall, 11560 Stony Creek Road, Milan, MI. He offered an invocation and led the American Flag Pledge.

Roll Call of Board Members Present: John Bulmer, Jane Kartje, Sally Donahue, Joe Zurawski, Mike Kipley, Helen Neill, Wayne Meier. Absent: None.

Others present: Five, (*list on file*)

Short Public Comments: Frank Stukenborg, Parks Committee Chair, requested that the Board address the need for ongoing maintenance at the two parks.

Presentation of written petitions: None.

**CONSENT AGENDA ADOPTED AS DISTRIBUTED**

*Moved by Meier, Seconded by Kartje to adopt the Consent Agenda as distributed. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Motion carried 7-0-0*

- C 1 The York Township Boards, Commissions, Committees and Staff wish to recognize Tom Bennett for his highly dedicated service as a member and chair of the York Township Historical Committee and express sincere sympathy to Mrs. Bennett and family on his death June 8, 2008.
- C 2 Approve Board meeting minutes: Regular, June 10, 2008.
- C 3 Approve Disbursements from Clerk: June 11 – July 8, 2008, as presented.
- C 4 Recognize report from Clerk: June 2008 Income Statement.
- C 5 Recognize correspondence received.
- C 6 Recognize Treasurer's report, June 2008.
- C 7 Recognize written report, Building Official, June 2008.
- C 8 Recognize written report, Zoning Inspector, June 2008.
- C 9 Recognize written report, Assessor, June 2008.
- C10 Recognize Washtenaw County Sheriff's Dept. Activities Log, June 2008.
- C11 Recognize written report: Saline Sustainability Circle June meeting, Trustee Kartje.
- C12 Recognize written report: June Parks & Recreation Committee meeting & activities, Trustee Bulmer.
- C13 Appoint Fred Schettenhelm to the Charter Township of York Zoning Board of Appeals for another 3-year term; term to expire July 31, 2011.

**REGULAR AGENDA APPROVED AS AMENDED**

*Moved by Bulmer, Seconded by Meier to approve the Regular Agenda as amended. Discussion: strike Building Official from Verbal Reports and Parks Master Plan goals from Pending Business; add to end of New Business-SEMCOG membership renewal. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Motion carried 7-0-0*

**VERBAL REPORTS**

Zoning Administrator. Reviewed written report – updated Board on open/closed issues.

Assessor. Reviewed written report – York Meadows was chosen for yearly review project; reorganizing the land division, boundary adjustments and combination files.

**BOARD REPORTS**

Trustee Bulmer. Updates since providing written report: meeting with Milan Co. attorney on Friday 7/11 at 9:00 a.m. to walk the park, discuss tree-cutting remediation areas; quotes needed to re-do the gravel on Richardson Park trail - could pay from Toyota donation; passed around photos of the EEPR

(Environmental Education Passive Recreation Area) project progress in the Mary McCann Park; John will provide Labor Day Bridge Walk information for the website-walk will be 2.5 miles long.

Trustee Kartje. Planning Commission 6/23 meeting; accepted Special Use Permit expansion application for It's a Small World Day Care at the Calvary Bible Church & set a Public Hearing for their 7/28 meeting; making great progress on additional proposed Zoning Ordinance amendments; Election Commission meeting held tonight.

Treasurer Donahue. Tax bills mailed last week, phones have been very quiet, reminder to read the inserts for more information.

Clerk Neill. Preparing for the August 5, 2008 Primary Election; initial mailing of absentee ballots done; audit presentation to be on August 12, 2008 at 7:00 p.m. Special Board meeting; old tabulator approved for program upgrade was shipped out today.

Trustee Kipley. Election Commission meeting held: appointed Election Inspectors, recognized polling locations for 8/5/08 Primary Election; Pakflatt voting booths arrived; Election Commission meeting set for Tuesday, July 29, 2008 at 4:00 p.m. to conduct the Public Accuracy Testing of the equipment.

Supervisor Zurawski. Attended Urban County Executive meeting: Ann Arbor City is joining; Michigan Affordable Housing Coalition is dissolving; attended SEMCOG's 40<sup>th</sup> anniversary annual meeting; MAFD regular meeting next Thursday will include building lease discussion and appointment of at-large member of the Executive Board.

#### PENDING BUSINESS

AMENDMENT  
TO ZONING  
ORDINANCE,  
WIND ENERGY  
CONVERSION  
SYSTEMS,  
1<sup>ST</sup> READING

MOVED BY DONAHUE to accept and approve first reading of the Wind Energy Conversion Systems (WECS) amendment to the Charter Township of York Ordinance, as presented; to be published according to law; prepared by the Township Attorney.

SECONDED BY MEIER. Discussion: changes were incorporated as discussed at the June Board meeting; Clerk will combine with other two amendments for 2<sup>nd</sup> reading at the August meeting: WECS, Zoning Board of Appeals alternate & Wireless Communication Facilities that had first reading in May.

ROLL CALL VOTE: ZURAWSKI, AYE; NEILL, AYE; KIPLEY, AYE; MEIER, AYE; BULMER, AYE; KARTJE, AYE; DONAHUE, AYE; NAY: NONE; ABSENT: NONE. MOTION CARRIED 7-0-0

YORK CROSSING,  
LLC, CONSENT  
JUDGMENT &  
SETTLEMENT

Supervisor Zurawski skipped this item and went on to Eagle Scout candidate project, Michael Habel while awaiting Township Attorney's arrival. See below.

#### NEW BUSINESS

EAGLE SCOUT  
CANDIDATE  
PROJECT,  
MICHAEL HABEL

Trustee Bulmer introduced Eagle Scout candidate, Michael Habel and his father, Michael J. Habel, who were in the audience. Michael approached the Parks Committee for consideration in allowing him to create sign posts for park trails and three new benches as his Eagle Scout project.

MOVED BY BULMER to approve the Eagle Scout candidate project presented by Michael Habel of Troop 457 to create and install sign posts for park trails and three new benches at the Sandra Richardson Park.

SECONDED BY MEIER. Discussion: Michael will hold a can/bottle drive as a project fundraiser July 4<sup>th</sup> weekend; deemed a sufficiently ambitious project by his Troop committee, he will meet with Regional Council after completing his write-up of the project; sign posts similar to the ones found at the State Parks.

VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

800 MHz TOWER: MOVED BY DONAHUE to approve the request for a waiver of 3,000' distance  
 PLANNING requirement, Charter Township of York Zoning Ordinance Section 50.28 D.2.a,  
 COMMISSION on Parcel ID #19-02-200-003 for the Washtenaw County 800 MHz Radio Tower  
 REQUEST Project, per letter from Pyramid Network Services, LLC dated June 10, 2008  
 indicating this tower is *not* a commercial structure.  
 SECONDED BY MEIER. Discussion: tower will be for the purposes of safety  
 and welfare of residents so that all police, fire and emergency units can  
 communicate successfully.  
 VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0  
 MOTION CARRIED 7-0-0

YORK CROSSING, Supervisor Zurawski called forward Township Attorney John Etter who provided  
 LLC, CONSENT an opinion letter with exhibits. After reviewing the documents, Supervisor  
 JUDGMENT & stated the information was too complex to take action tonight and suggested  
 SETTLEMENT that the Board go into closed session to discuss.  
 (continued) MOVED BY BULMER to close the open session of the Charter Township of  
 York Board meeting of July 8, 2008 at 8:09 p.m. and adjourn to closed session to  
 discuss the Township Attorney's opinion letter received at the table regarding  
 York Crossing, LLC.  
 SECONDED BY KIPLEY. Discussion: none.  
 ROLL CALL VOTE: BULMER, AYE; KARTJE, AYE; DONAHUE, AYE;  
 ZURAWSKI, AYE; NEILL, AYE; KIPLEY, AYE; MEIER, AYE; NAY:  
 NONE; ABSENT: NONE.  
 MOTION CARRIED 7-0-0  
 Board relocated to the conference room for closed session.

Board returned to the table.

MOVED BY DONAHUE to reconvene the open session of the July 8, 2008  
 Regular Board of Trustees meeting at 9:01 p.m.  
 SECONDED BY BULMER. Discussion: none.  
 ROLL CALL VOTE: MEIER, AYE; KIPLEY, AYE; NEILL, AYE;  
 ZURAWSKI, AYE; DONAHUE, AYE; KARTJE, AYE; BULMER, AYE;  
 NAY: NONE; ABSENT: NONE  
 MOTION CARRIED 7-0-0

PURCHASE, MOVED BY NEILL to purchase four lateral file cabinets for the Township Hall office;  
 4 LATERAL same style and size as 2007 purchase.  
 FILE SECONDED BY DONAHUE. Discussion: nearly all cabinets purchased in 2000 and  
 CABINETS 2007 are full; price break is at three; budgeted under equipment.

AMENDMENT BY MEIER for cost not to exceed \$2,500.00  
 SECONDED BY KIPLEY. Discussion: none.  
 VOICE VOTE ON AMENDMENT: AYE: 7; NAY: 0; ABSENT: 0  
 MOTION CARRIED 7-0-0

VOICE VOTE ON AMENDED MOTION: AYE: 7; NAY: 0; ABSENT: 0  
 MOTION CARRIED 7-0-0

ORDINANCE MOVED BY NEILL to send a termination letter to Steve Safranek, President of  
 CODIFICATION The State and Local Associations Center canceling the Code Revision Proposal  
 Agreement between the Charter Township of York and The State and Local

Associations Center effective February 21, 2006 for not providing the work as promised; to request that he return, in the same excellent condition they were loaned to him, Clerk's complete set of Charter Township of York Ordinances (three 4" binders); to request that he return the \$3,000.00 initial payment dated July 11, 2006 for lack of sufficient work provided.

SECONDED BY MEIER. Discussion held.

VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0

MOTION CARRIED 7-0-0

TRANSFER  
MONIES,  
GENERAL FUND  
TO PUBLIC  
SAFETY FUND

MOVED BY DONAHUE to authorize the Treasurer to transfer monies in the amount of \$200,000.00 from the General Fund-101 to the Public Safety Fund-205.

SECONDED BY MEIER. Discussion: as per adopted budget; monies need to be transferred from General Fund until millage monies can be collected in December and available in January; levy takes place in December.

ROLL CALL VOTE: DONAHUE, AYE; MEIER, AYE; NEILL, AYE; BULMER, AYE; ZURAWSKI, AYE; KIPLEY, AYE; KARTJE, AYE; NAY: NONE; ABSENT: NONE

MOTION CARRIED 7-0-0

TRANSFER  
MONIES,  
GENERAL FUND  
TO CAPITAL  
PROJECTS-  
BUILDINGS FUND

Treasurer not comfortable moving monies for this purpose from the General Fund and shorting the bank account prior to levying the operating one mill in December and monies begin to be collected.

TRANSFER  
MONIES,  
GENERAL FUND  
TO BUDGET  
STABILIZATION  
FUND

MOVED BY DONAHUE to authorize the Charter Township of York Treasurer to transfer \$50,000.00 from the General Fund-101 to the Budget Stabilization Fund-257.

SECONDED BY BULMER. Discussion: Attorney fees not as high as predicted; can move back to General Fund, if needed, with a 2/3 vote of the Board.

ROLL CALL VOTE: KARTJE, AYE; KIPLEY, AYE; ZURAWSKI, AYE; BULMER, AYE; NEILL, AYE; MEIER, AYE; DONAHUE, AYE; NAY: NONE; ABSENT: NONE

MOTION CARRIED 7-0-0

GRASS CUTTING  
IN PARKS

Trustee Bulmer provided information to the Board for their consideration that the mowing of certain area at the parks is not being done. Contract states

“approximately” twice per month each in May and June and “approximately”

once per month July through October. Clerk will ask Mr. Lentz of Creation Keeper to provide a more detailed monthly invoice furnishing all mowing dates in May and June for Township Hall, Cemeteries and Parks and for all future months in the 2008 mowing season.

ROAD EXCAVATION  
DIRT REQUEST  
(PARKS COMMITTEE)

Trustee Bulmer reviewed the list compiled by Frank, “Need for fill dirt in Sandra Richardson Park” and requested that any future dirt removed from the current Willis/Platt/Bemis Roads project be considered for placement in the Parks as it is needed for remedial work. Supervisor agreed to this request.

JOINT MEETING,  
TOWNSHIP BOARD

Regular maintenance of the Parks and Master Plan goals' discussion needed.  
MOVED BY KARTJE to set a Special Board meeting for 6:30 p.m. on Tues.,

& PARKS  
COMMITTEE

September 9, 2008 for the purpose of discussion jointly with the York Charter Township Parks & Recreation Committee.  
SECONDED BY BULMER. Discussion: none.  
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0  
MOTION CARRIED 7-0-0

SEMCOG  
MEMBERSHIP  
RENEWAL

MOVED BY DONAHUE to approve an expenditure of \$1,350.00 for the annual membership renewal to Southeast Michigan Council of Governments, for the period July 15, 2008 through July 15, 2009.  
SECONDED BY NEILL. Discussion: valuable source of information.  
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0  
MOTION CARRIED 7-0-0

PUBLIC COMMENTS (five minutes or less)

None.

ADJOURNMENT

With no further business to come before the Board, Supervisor Zurawski adjourned the Regular meeting at 9:40 p.m.

\_\_\_\_\_  
Helen Neill, Clerk

\_\_\_\_\_  
Joseph Zurawski, Supervisor

Approved: \_\_\_\_\_

Synopsis published: \_\_\_\_\_

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Next 3 regularly scheduled meetings: August 12, Sept. 9 & October 14, 2008 (7:30 p.m. start time)  
York Charter Township's newspapers of record: *The Milan News-Leader* and *The Saline Reporter*  
Website: [www.twp-york.org](http://www.twp-york.org) and Yorkline Cable channel 12