

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES
REGULAR MEETING MINUTES
TUESDAY, DECEMBER 8, 2009**

Supervisor Zurawski called a Regular meeting of the Charter Township of York Board of Trustees to order at 7:30 p.m. on December 8, 2009 at the York Township Hall, 11560 Stony Creek Road, Milan, MI. He offered an invocation and led the American Flag Pledge.

Roll Call of Board Members Present: Sally Donahue, Helen Neill, Jane Kartje, Jill Hargrove, Wayne Meier, Joe Zurawski, Gary Zajac. Absent: None.

Others present: Three, *(list on file)*

Short Public Comments: None.

Presentation of written petitions: None presented.

Approval of November 10, 2009 Regular meeting minutes:

Moved by Meier, Seconded by Neill to approve the Charter Township of York Board of Trustees' November 10, 2009 Regular meeting minutes as presented. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Motion carried 7-0-0

CONSENT AGENDA ADOPTED AS DISTRIBUTED

Moved by Meier, Seconded by Hargrove to adopt the December 8, 2009 Consent Agenda as distributed or amended. Discussion: 3 Parks Committee members wish to continue (will be on January's meeting agenda). Voice Vote: Aye: 7; Nay: 0; Absent: 0. Motion carried 7-0-0

- C 1 Approve Disbursements from Clerk: November 11 – December 8, 2009, as presented.
- C 2 Recognize report from Clerk: Revenue & Expenditures, November 2009.
- C 3 Recognize correspondence received.
- C 4 Recognize Treasurer's report, November 2009.
- C 5 Recognize Washtenaw County Sheriff's Dept. Activities Log, November 2009, Supervisor Zurawski.
- C 6 Recognize report: Parks & Recreation Committee, November meeting, Trustee Hargrove.
- C 7 Recognize report: November Saline Sustainability Circle meeting, Trustee Kartje.
- C 8 Recognize report: Saline Area Fire Dept. Executive Board, December meeting, Trustee Meier.
- C 9 Recognize report, Building Official, November 2009.
- C10 Recognize report, Zoning Inspector, November 2009.
- C11 Appoint James Porter to a new 3-year term on the Charter Township of York Zoning Board of Appeals; new term to expire December 31, 2012.
- C12 Recognize 2010 Holidays Observed in the Charter Township of York as presented by Supervisor Zurawski.

REGULAR AGENDA APPROVED AS DISTRIBUTED

Moved by Zajac, Seconded by Meier to approve the Charter Township of York December 8, 2009 Regular Agenda as distributed. Discussion: none. Voice Vote: Aye: 7 Nay: 0; Absent: 0. Motion carried 7-0-0

VERBAL REPORTS

Building Official. Toyota will be obtaining permits for a \$6 million project inside the Safety Test Building; Tom can have as many inspections as he needs in the weatherization program.

Zoning Administrator. Reviewed written report; construction of large garage on W. Willis Rd. will not exceed lot coverage after resident demolishes existing garage; update on 686 W. Willis Rd. issue-will be going to court.

BOARD REPORTS

Trustee Hargrove. Reviewed written report having attended the November Parks Committee meeting. Regarding snow removal in Richardson Park: Tom advised that a path is plowed for school buses to turn around, no plans for additional plowing.

Trustee Kartje. Saline Sustainability Circle minutes: any questions-call or email Jane; Planning Commission: working on GMP during 7:00 p.m. workshops. Zoning Ordinance: public hearing held on proposed new language for gun clubs/shooting ranges, recommended that the Board add back into current bundle of proposed zoning amendments.

Treasurer Donahue. Tax collections began last week; disregard tax bill information sent out regarding dog license purchasing at York - the County will be issuing them this year after all; asked Fire Board representatives to provide total number of burn permits issued by MAFD & SAFD.

Clerk Neill. Updating general ledger, journal entries needed w/changing banks & Parks' expenses corrections; Deputy preparing WISD's invoice to pay York for conducting the 11/3 Election.

Trustee Meier. Reviewed written report, Saline Area Fire Dept., Executive Board meeting.

Supervisor Zurawski. Meeting coming up with County Building Dept. regarding next steps for the weatherization program if the economy doesn't pick up in the next two years.

PENDING BUSINESS

PROPOSED
2010/2011 FY
BUDGET
DISCUSSION,
GENERAL FUND

Supervisor Zurawski led discussion beginning with General Fund-101 Revenues and continuing through Dept. 215 of Expenditures. He will make corrections, update the spreadsheet for the Board to continue discussion at the January meeting.

POLICIES &
PROCEDURES
MANUAL
DISCUSSION

Discussion held. Areas brought forth to review for possible changes: Section 2.5(II & III); Section 3.13(d) and (e); Section 315(e) and (g); Section 5.6(f). Board to begin with Section 2 at the January meeting.

NEW BUSINESS

ACKNOWLEDGE
ADDITIONAL
PROPOSED
ZONING
ORDINANCE
AMENDMENTS

MOVED BY NEILL to acknowledge receipt of additional proposed Zoning Ordinance amendments, Gun Clubs/Shooting Ranges language, as recommended by the York Charter Township Planning Commission at their 10/26/2009 Regular meeting; bundle with the current proposed Zoning Ordinance amendments that were submitted to the Township Board 10/30/08. SECONDED BY KARTJE. Discussion: thanked the Planning Commission and Ad Hoc Committee for Special Study of Gun Clubs & Ranges for their work in getting the language worked out.
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

CONSENT
JUDGMENT,
LIVING WATER
COMMUNITY
CHURCH

MOVED BY DONAHUE to approve a Consent Judgment between York Charter Township and the Living Water Community Church, as presented; written by Township Attorney; and authorize Supervisor Zurawski to sign. SECONDED BY HARGROVE. Discussion: Church purchased property to construct their own building; consent judgment provides end date for holding their services at South Arbor Charter School.
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

PARKS
PURCHASE,
CHAIN SAW
& SUPPLIES

MOVED BY HARGROVE to approve the purchase of a Stihl MS 250 chain saw with case, extra chain, bar oil and fuel mix; not to exceed \$400.00; to be paid from the Parks Equipment line item. SECONDED BY NEILL. Discussion: fuel mix amount; automatic chain oiler.
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

RIVER RAISIN
WATERSHED
COUNCIL
MEMBERSHIP
RENEWAL

MOVED BY NEILL to approve an expenditure of \$1,164.24 to renew York Charter Township’s membership to the River Raisin Watershed Council for 2010; pay from Environmental Protection Fund; Township delegate to be announced at the January Board meeting.
SECONDED BY MEIER. Discussion: Environmental Committee will assist the Board with naming York Township’s representative.
VOICE VOTE: AYE: 6; NAY: 1; ABSENT: 0. MOTION CARRIED 6-1-0

SNOW REMOVAL
2009/2010
SEASON

MOVED BY MEIER to approve an agreement with TNC Services per quote received December 7, 2009; not to exceed \$50.00 per snow removal and \$100.00 each time for salting the Township Hall parking lot; begin 1/1/2010.
SECONDED BY HARGROVE. Discussion: four quotes obtained by Building Official. Two companies are located in the Township; Finch only plows; TNC plows and salts as does AK Lawncare and Olson.
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

AUTHORIZE
TRANSFER OF
MONIES, GENERAL
FUND-101 TO
BUDGET
STABILIZATION
FUND-257

MOVED BY NEILL authorizing Township Treasurer Donahue to transfer the amount of \$150,000.00 from the General Fund-101 to the Budget Stabilization Fund-257.
SECONDED BY ZAJAC. Discussion: 2/3 vote required to move monies in or out of this Fund; helps build the budget stabilization fund to have monies on hand to keep Township running in tough economic times.
ROLL CALL VOTE: HARGROVE, AYE; KARTJE, AYE; DONAHUE, AYE; ZURAWSKI, AYE; NEILL, AYE; ZAJAC, AYE; MEIER, AYE;
NAY: NONE; ABSENT: NONE. MOTION CARRIED 7-0-0

AUTHORIZE
TRANSFER OF
MONIES, GENERAL
FUND-101 TO
BLDG. CAPITAL
IMPROVEMENTS
FUND-414

MOVED BY MEIER authorizing Township Treasurer Donahue to transfer the amount of \$100,000.00 from the General Fund-101 to the Building Capital Improvements Fund-414.
SECONDED BY HARGROVE. Discussion: appropriate time to build up the buildings capital improvements fund for future additions to the Township Hall or other capital improvements; concern this will leave the General Fund short; takes 2/3 vote to move monies in or out of this Fund.
ROLL CALL VOTE: MEIER, AYE; ZAJAC, AYE; NEILL, AYE;
ZURAWSKI, AYE; DONAHUE, NAY; KARTJE, AYE; HARGROVE,
AYE; ABSENT: NONE. MOTION CARRIED 6-1-0

PUBLIC COMMENTS (five minutes or less) None.

ADJOURNMENT

With no further business to come before the Board, Supervisor Zurawski declared the Regular meeting adjourned at 9:19 p.m.

Helen Neill, Clerk

Joseph Zurawski, Supervisor

Approved: _____

Synopsis published: _____

Next 3 regularly scheduled meetings: January 12, February 9 & March 9, 2010, 7:30 p.m. start time
York Charter Township’s newspapers of record: *The Milan News-Leader* and *The Saline Reporter*
Website: www.twp-york.org and Yorkline Comcast Cable channel 12.