

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 12, 2010**

Supervisor Zurawski called a Regular meeting of the Charter Township of York Board of Trustees to order at 7:30 p.m. on October 12, 2010 at the York Township Hall, 11560 Stony Creek Road, Milan, MI. He offered an invocation and led the American Flag Pledge.

Board Members Present: Jill Hargrove, Sally Donahue, Helen Neill, Jane Kartje, Wayne Meier, Joe Zurawski. Absent: Gary Zajac.

Others present: Two, *(list on file)*

Short Public Comments: One heard.

Presentation of written petitions: None presented.

Approval of September 14, 2010 Special meeting minutes:

Moved by Meier, Seconded by Neill to approve the Charter Township of York Board of Trustees' September 14, 2010 Special meeting minutes as presented. Discussion: none. Voice Vote: Aye: 6; Nay: 0; Absent: 1. Motion carried 6-0-1

Approval of September 14, 2010 Regular meeting minutes:

Moved by Neill, Seconded by Meier to approve the Charter Township of York Board of Trustees' September 14, 2010 Regular meeting minutes as presented. Discussion: none. Voice Vote: Aye: 6; Nay: 0; Absent: 1. Motion carried 6-0-1

CONSENT AGENDA ADOPTED AS DISTRIBUTED

Moved by Kartje, Seconded by Meier to adopt the October 12, 2010 Consent Agenda as distributed. Discussion: none. Voice Vote: Aye: 6; Nay: 0; Absent: 1. Motion carried 6-0-1

- C 1 Approve Disbursements from Clerk: September 15 – October 12, 2010, as presented.
- C 2 Recognize reports from Clerk: Revenue/Expenditures Report, September 2010; Trial Balance for quarter ending September 30, 2010.
- C 3 Recognize Treasurer's financial report, month of September 2010.
- C 4 Recognize Board correspondence.
- C 5 Recognize written report: Parks & Recreation Committee, September meeting, Trustee Hargrove.
- C 6 Recognize report from Supervisor: Washtenaw County Sheriff's Dept. Activities Log, Sept. 2010.
- C 7 Recognize written report, Building Official, month of September 2010.
- C 8 Recognize written report, Zoning Inspector, month of September 2010.
- C 9 Recognize written report, Assessor, month of September 2010.
- C10 Recognize written reports, MAFD & SAFD Executive Board meetings, Trustee Meier.
- C11 Appoint resident Paolo Visioni to a new 5-year term on the York Township Construction Board of Appeals; as recommended by York Building Official; new term expires October 2015.
- C12 Approve expenditure for all seven Board members' Michigan Townships Association 2011 Educational Conference registration, not to exceed \$240.00 each if completed form submitted to Clerk no later than December 9th to meet the early-bird deadline; allow Board Members to use York Township credit card for hotel expenditure to save Michigan 6% Sales Tax; reimbursement to York Township upon their return.

REGULAR AGENDA APPROVED AS DISTRIBUTED

Moved by Meier, Seconded by Hargrove to approve the Charter Township of York October 12, 2010 Regular Agenda as distributed. Discussion: none. Voice Vote: Aye: 6; Nay: 0; Absent: 1. Motion carried 6-0-1

VERBAL REPORTS

Zoning Administrator. Mr. Girbach reviewed his written report and provided updates.

Building Official. Mr. Toth: County ETCS inspections given to him have increased; Toyota EMC Chamber permits obtained.

Assessor. Ms. Doom reviewed written report: field work, attending classes for next levels; Consumer Price Index to be announced soon.

BOARD REPORTS

Trustee Hargrove. Reviewed written report: more bids for projects, purple loosestrife, gazebo.

Trustee Kartje. Planning Commission: master plan proposed changes; Saline Sustainability Circle meeting; MTA "On the Road" workshop.

Treasurer Donahue. Gearing up for the winter tax season.

Clerk Neill. Preparations for November election- over 600 absentee ballots issued, so far, with about 25 additional requests daily; MTA "On the Road" workshop.

Trustee Meier. Reviewed written reports: Milan Area Fire Dept. Regular Executive Board meeting and Saline Area Fire Dept. Special & Regular Executive Board meetings.

Supervisor Zurawski. Attended MTA "On the Road" workshop; Board Officers meeting this week w/Ann Arbor Transit Authority CEO; Urban County update; County Board of Determination reconvened for Territorial Rd. Drain project, but will meet again since 2 property owners were not noticed; attended CyberSecurity seminar; on MTA committee to develop a workers' compensation pool for Townships.

PENDING BUSINESS

REPOSITION/DEFINE ENTRANCE-SANDRA RICHARDSON PARK PAVILION Board requested additional bids at last month's meeting. Building Official provided a 2nd one after contacting four companies. Discussion: rebar v. wire mesh for sidewalk; suggestion came from State preliminary grant review for entrance improvements.

MOVED BY MEIER to contract with T. L. Gotts, Inc. for the purposes of installing a sidewalk in Sandra Richardson Park, from handicapped parking pad to pavilion, not to exceed \$2,965.00, as per quote dated September 27, 2010.

SECONDED BY HARGROVE. Discussion: none further.

VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. MOTION CARRIED 6-0-1

CULVERT REPLACEMENT, SANDRA RICHARDSON PARK ENTRANCE

Supervisor requested the Zoning Official procure additional bids at last month's meeting. Three additional companies were contacted, one company submitted a quote due to the soccer season ending in early November, culvert can be done in November, then repair blacktop in the spring; also school bus uses that entrance for turning around in parking lot.

MOVED BY KARTJE to accept the proposal from Community Services Excavating & Trucking for culvert replacement for Sandra Richardson Park entrance, not to exceed \$4,500.00 per quote dated September 22, 2010.

SECONDED BY MEIER. Discussion: none further.

VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. MOTION CARRIED 6-0-1

NEW BUSINESS

AMEND FEE SCHEDULE, 4.12a, ADMIN. FEE Clerk: discussion held regarding administrative fees: the Township fees within the developmental fee schedule usually covers clerical work relating to the applications submitted, but other items utilizing office assistance do not have an administrative fee to cover costs; add for "as needed" situations; discuss again after further research conducted.

PLANNER JOB DESCRIPTION Board acknowledged receipt of a Planning Consultant Job Description forwarded from the Planning Commission. The Board reviewed and made some changes. Trustee Kartje, Board representative to the Planning Commission, will take these changes back to the PC.

ACKNOWLEDGE RECEIPT, PROPOSED 2011/2011 FY BUDGET In the newly proposed budget, Supervisor Zurawski pointed out that after transferring \$324,350.00 to Public Safety Fund and \$45,915.00 to Building Dept. Fund, expenses are \$17,440.00 in excess over projected Revenues. MOVED BY MEIER to acknowledge receipt of the proposed 2011-2012 Fiscal Year York Charter Township Budget from Supervisor Zurawski. SECONDED BY HARGROVE. Discussion: Supervisor Zurawski advised that discussion will begin at November meeting with the Public Safety Fund; Building Dept. Fund and all the smaller Funds will be discussed prior to the General Fund. VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. MOTION CARRIED 6-0-1

ORDINANCE AMENDING ZONING ORDINANCE, MEDICAL MARIHUANA As per joint meeting with Planning Commission, direction given to Supervisor to forward the Grand Rapids ordinances to the Township Attorney and tailor to York. MOVED BY KARTJE to refer proposed Zoning Ordinance amendment regarding medical marihuana to the Planning Commission. SECONDED BY MEIER. Discussion: none further. VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. MOTION CARRIED 6-0-1

PUBLIC COMMENTS (five minutes or less). One heard.

ADJOURNMENT

With no further business to come before the Board, Supervisor Zurawski declared the Regular meeting adjourned at 8:49 p.m.

Helen Neill, Clerk

Joseph Zurawski, Supervisor

Approved: _____ Synopsis published: _____

Next 3 regularly scheduled meetings: Nov. 9, Dec. 14, 2010 & January 11, 2011, 7:30 p.m. start time

York Charter Township's newspapers of record: *The Milan News-Leader* and *The Saline Reporter*
Website: www.twp-york.org; Yorkline Channel 12 currently unavailable