

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
TUESDAY, NOVEMBER 9, 2010**

Supervisor Zurawski called a Regular meeting of the Charter Township of York Board of Trustees to order at 7:30 p.m. on November 9, 2010 at the York Township Hall, 11560 Stony Creek Road, Milan, MI. He offered an invocation and led the American Flag Pledge.

Board Members Present: Jill Hargrove, Sally Donahue, Helen Neill, Jane Kartje, Wayne Meier, Joe Zurawski, Gary Zajac. Absent: None.

Others present: Five, *(list on file)*

Short Public Comments: One heard.

Presentation of written petitions: None presented.

APPROVAL OF OCTOBER 12, 2010 REGULAR MEETING MINUTES:

*Moved by Meier, Seconded by Zajac to approve the Charter Township of York Board of Trustees' October 12, 2010 Regular meeting minutes as presented. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Motion carried 7-0-0*

CONSENT AGENDA ADOPTED AS DISTRIBUTED

*Moved by Meier, Seconded by Zajac to adopt the November 9, 2010 Consent Agenda as distributed. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Motion carried 7-0-0*

- C 1 Approve Disbursements from Clerk: October 13-November 9, 2010, as presented.
- C 2 Recognize report from Clerk: Revenue/Expenditures Report, October 2010.
- C 3 Recognize Treasurer's financial report, month of October 2010.
- C 4 Recognize Board correspondence.
- C 5 Recognize written report: Parks & Recreation Committee, October meeting, Trustee Hargrove.
- C 6 Recognize report from Supervisor: Washtenaw County Sheriff's Dept. Activities Log, October 2010.
- C 7 Recognize written report, Building Official, month of October 2010.
- C 8 Recognize written report, Zoning Inspector, month of October 2010.
- C 9 Recognize written report, Assessor, month of October 2010.
- C10 Recognize disposal of seven old suitcase-style voting booths whose plastic clips have broken off, in consideration of voter safety.
- C11 Approve renewing an Agreement between the Charter Township of York & Tri-County Sportsmen's League, granting use of Tri-County's clubhouse as a polling location for elections for Precincts 2 & 3 at no cost to York Township; commences January 1, 2011, ends December 31, 2013.

REGULAR AGENDA APPROVED AS DISTRIBUTED

*Moved by Meier, Seconded by Kartje to approve the Charter Township of York November 9, 2010 Regular Agenda as distributed. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Motion carried 7-0-0*

VERBAL REPORTS

Building Official. Applications taken out for two new houses, also for a large addition to a church; ETCS inspections picking up, can do 2 final inspections per day now.

Zoning Administrator. Reviewed written report; updated the Board regarding the parcel along southern border of McCann Park: owner made changes to the driveway and plans to restore a buffer; addressed issues.

BOARD REPORTS

Trustee Meier. Saline Area Fire Dept. will meet early December.

Trustee Zajac. Election Commission met for Public Accuracy Test on the equipment which went well, no problems found.

Clerk Neill. Election ran smoothly, no issues with two repaired tabulators (new motherboards installed after August election); turnout was 60%: 5,202 registered voters, 3,137 residents voted.

Treasurer Donahue. Getting ready to print tax bills to mail at end of month; reminded everyone that pertinent information is printed on the back side of every tax bill.

Trustee Kartje. Planning Commission: worked on GMP; home occupation amendment discussion; assisted with Public testing at Election Commission meeting.

Trustee Hargrove. Parks: Richardson Park Grant application received maximum 270 points; Mary McCann's daughter, Mary Ledford's 2<sup>nd</sup> grade classes will maintain planted plots in the Mary McCann Park, honoring her mother; Committee working on final projects prior to winter season.

Supervisor Zurawski. Board officers met with Michael Ford, Ann Arbor Transit Authority CEO: possible on-demand service, regular van pools between Ann Arbor and Metro Airport, trying to retain college graduates who can't afford a car yet, aging population needs transportation, open to our suggestions. With MAFD audit finalized, operating paid in excess by \$24,929.00, so all will receive a refund, fire truck ordered, delivery will be July 2011; County Road Commission interviews being held to replace Commissioner Dave Rutledge who resigned having won State Rep. seat; Police Steering Committee: true cost of a Police Services Unit is \$176,000.00.

PENDING BUSINESS

DISCUSSION, PROPOSED 2011/2012  
FY BUDGET

Supervisor Zurawski began with the Public Safety Fund-205: discussion found that MAFD operating (contracted services) can be reduced by \$15,000.00, less will be needed from General Fund; Building Dept. Fund-249: increased number of ETCS inspections to bring more revenue, increase by \$3,000.00; delete 371 mileage, handle under 376 Dept. and reduce by \$2,000.00; no changes to Liquor Law-212, Parks Maint.-213, Environmental-225, Budget Stabilization-257, Parkland Acquisition Capital Improvement-413, Building Capital Improvements Fund-414, Cemetery Fund-711, Mooreville Sewer Fund-590 and Sewer & Water Fund-592. Supervisor Zurawski will make changes and provide updated spreadsheet. At December's meeting, discussion will begin with General Fund Revenues, continue through 209 Dept. in Expenditures.

PLANNER JOB DESCRIPTION

MOVED BY DONAHUE to approve the Planning Consultant Job Description as compiled by the Charter Township Board of Trustees and the Charter Township of York Planning Commission; placed on file.

SECONDED BY KARTJE. Discussion: none.

VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

NEW BUSINESS

RESIGNATION, PLANNING COMMISSION MEMBER

MOVED BY DONAHUE to accept, with regret, the resignation of Earle Fox from the Charter Township of York Planning Commission effective October 14, 2010.

SECONDED BY KARTJE. Discussion: Earle had intended to complete his term, will return to Township service in the future when he can devote the time needed.

VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

APPOINTMENT, PLANNING COMMISSION MEMBER  
MOVED BY NEILL to appoint resident Richard Cupka to fill the remainder of Earle Fox’s term on York Charter Township Planning Commission; term to expire March 31, 2013; as recommended by Supervisor Zurawski. SECONDED BY MEIER. Discussion: Mr. Cupka is looking forward to serving. VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

APPOINTMENTS, BOARD OF REVIEW (3)  
Every two years, all Board of Review members must be appointed. MOVED BY DONAHUE to appoint Mike Schettenhelm, Jack Valentine and John Stanowski to 2-year terms on the Charter Township of York Board of Review effective January 1, 2011; terms will expire December 31, 2012; must be given the oath of office within 10 days of appointment as required. SECONDED BY MEIER. Discussion: this moves alternate member, Jack Valentine, to regular member in January. VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

PROPOSED CHANGES, GROWTH MANAGEMENT PLAN  
The Board was provided copies of the proposed changes to the Growth Management Plan that the Planning Commission has been reviewing and updating, Sections 8 through 15. The lengthy change in Section 13 dictated mostly by the Planning Enabling & Zoning Enabling Acts. A few changes were made that Board Representative to the Planning Commission, Trustee Kartje, will pass on.

WORKERS COMPENSATION  
Supervisor Zurawski explained the progress the Michigan Townships Association (MTA) has made in creating the MTA Workers’ Compensation Self-Insurance Fund (MTA/WCSIF). This will be an agenda action item for December 14<sup>th</sup> Regular Board meeting.

TRANSFER MONIES TO COVER NOV. -MARCH GEN. FUND to BLDG. DEPT. FUND  
MOVED BY NEILL to authorize the Treasurer to move monies in the amount of \$25,000.00 from the General Fund-101 to the Building Dept. Fund-249 due to the slow recovery of the economic downturn; to sustain the Department through March 31, 2011, fiscal year-end. SECONDED BY KARTJE. Discussion: will require a budget amendment. ROLL CALL VOTE: HARGROVE, AYE; KARTJE, AYE; DONAHUE, AYE; ZURAWSKI, AYE; NEILL, AYE; ZAJAC, AYE; MEIER, AYE; NAY: NONE; ABSENT: NONE. MOTION CARRIED 7-0-0

PUBLIC COMMENTS (five minutes or less): One heard.

ADJOURNMENT

With no further business to come before the Board, Supervisor Zurawski declared the Regular meeting adjourned at 9:28 p.m.

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Helen Neill, Clerk

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Joseph Zurawski, Supervisor

Approved: \_\_\_\_\_

Synopsis published: \_\_\_\_\_

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Next 3 scheduled meetings: Dec. 14, 2010, January 11 & February 8, 2011, 7:30 p.m. start time  
York Charter Township’s newspapers of record: *The Milan News-Leader* and *The Saline Reporter*  
Website: [www.twp-york.org](http://www.twp-york.org); Yorkline Channel 12 currently unavailable